

Business Services Available Through Croys



Accounting Services and Management Reporting

Annual Accounts - Statements of Financial Performance
Quarterly or six monthly Interim Accounts
Monthly, two or six monthly Profit and Loss Reports
Cashflow Projections and Budgets including projected Statement of Financial Position
Budget versus Actual Reports
Key Performance Indicator Reports in table or chart format

On-Line Transaction Tracking

Direct electronic access to bank statements to produce GST returns

Pay Roll

Direct credit payments to your employees
PAYE calculations and payments
Holiday and sick leave reports
Holiday Pay calculations

Marketing

Cost effective strategies to gain & maintain clients
Advertising and promotional ideas and tactics

Business Planning and Growth Strategies

From a simple one page, twelve month plan to a comprehensive, in depth five year planning document
Personal visit to your place of business to assess planning and growth needs
Practical plans and strategies to assist with business growth
Benchmarking your business against similar businesses

Tax

Tax minimisation- a total review of all tax obligations to minimise tax payments
GST - monthly, two or six monthly. Advice, calculations and payments
FBT - advice, calculations and payments
Tax returns - company, personal, partnership and trust tax returns filed
Provisional and terminal tax planning - 12, 24 and 36 months in advance
Acting as your facilitator to the IRD
Negotiating Tax arrangements with the IRD

Business Structure

Make sure you understand your business structure
Review to ensure your structure is appropriate

Family Trust Services

Asset Protection - Family & Business
Trustee Minutes and Resolutions
Maintenance of Trust Asset Register
Trust Financial Statements and GST Returns
Acknowledgement and Forgiveness of Debt Deeds
General Trust Advice and Guidance
Acting as Independent Trustee

ACC

Acting as your agent with ACC, review of ACC covered appropriately

Business Finance

Advice on how to get finance for working capital, asset
Purchases and business expansion
Negotiating directly with your bank on your behalf

Business Valuations

Valuing your business for sale, re-financing or share transfers

Company Formation and Management

New company formation, customised constitution & if required, opening minutes and consents
Maintenance of all statutory records
Completion and filing of annual returns
Keeping minutes and share register
Being your Registered Office

Creditor & Debtor Management

Recording, maintaining and reporting ledgers of debtors and creditors
Making direct payment to the creditors
Collecting payments from debtors

Purchasing a Business

Analysing the financial statements of a business for sale
Making recommendations on future business prospects
Raising finance to purchase a business for sale

Selling a Business

Preparing a business profile
Advice on selling options and getting a fair price
Discrete marketing and vetting of interested parties

Succession Planning

Developing an exit strategy to sell the business outright, management buyout or family inheritance

Virtual Office

How to stay 100% productive and contract out non-productive but essential office work

Productivity Tools

Measuring and increasing the productive output of your staff and management

Business Software

Business software procurement, installation and training for MYOB, Xero, Banklink and Cash Manager Rural plus many others

Mentoring and Coaching

Weekly, fortnightly or monthly meetings to define, set up and develop strategies to achieve goals and realise the ambitions of business owners

Retirement Planning

How much do I need to Retire?
Exit strategy from your business
Saving Strategies